MINUTES THE WEST VIRGINIA MANUFACTURED HOUSING CONSTRUCTION AND SAFETY STANDARDS BOARD

June 22, 2017 Teleconference

The West Virginia Manufactured Housing Construction and Safety Standards Board met June 22, 2017 by teleconference.

BOARD MEMBERS PRESENT

Deputy Commissioner Mitch Woodrum, Chair Tom Belasco Sam Bonasso Johnnie Brown George Gunnell Dave Shaw

BOARD MEMBERS ABSENT

None

OTHERS PRESENT

Kimberly Legg, Secretary Elizabeth Farber, Assistant Attorney General

MEETING CALLED TO ORDER

A quorum being present, Mr. Woodrum called the meeting to order at 3:05 p.m.

APPROVAL OF MINUTES

Approval of the March 24, 2017 Teleconference Meeting minutes.

Mr. Belasco made a motion to approve the minutes. Mr. Gunnell seconded. Motion carried.

DISCIPLINARY HEARINGS - QUARTERLY REPORTS

1. Disciplinary Hearings - Quarterly Reports - 4th Quarter 2016

*** Correspondence from company attached

17-DISC-QTR023	Elsea, Inc. DBA Component Step Builders***	WV00332	\$50.00
17-DISC-QTR024	Wilson Manufactured Homes, LLC	WV00766	\$50.00
17-DISC-QTR026	Highland Mobile Home Services, Inc.	WV00927	\$50.00
17-DISC-QTR027	DBA Jordan Heating and Cooling	WV01054	\$50.00
17-DISC-QTR028	DBA L & L Mobile Home Transport	WV01055	\$50.00
17-DISC-QTR029	DBA A and B General Contracting	WV01129	\$50.00
17-DISC-QTR030	DBA Custom Transporting & Excavation	WV01138	\$50.00

17-DISC-QTR031	Leonard Trivitt	WV01195	\$50.00
17-DISC-QTR032	Two Bears Electrical Services, LLC	WV01218	\$50.00
17-DISC-QTR033	C T Projects, LLC	WV01219	\$50.00
17-DISC-QTR035	H & W Enterprises, LLC	WV01236	\$50.00
17-DISC-QTR036	In A Flash Plumbing Heating & AC, LLC	WV01247	\$50.00
17-DISC-QTR040	Flanagan Field Services, LLC	WV01244	\$25.00

C T Projects, 17-DISC-QTR033, submitted their quarterly report and fine prior to the meeting and were removed from the list. Mr. Shaw made a motion to waive the fine for Elsea, Inc. DBA Component Step Builders, 17-DISC-QTR023. Mr. Brown seconded. Motion carried. Mr. Brown made a motion to accept remaining staff recommendations of sanctions for licensees: \$50.00 for failure to file the quarterly report and \$25.00 for filing the report late. Mr. Belasco seconded. Motion carried.

LICENSE APPLICATIONS

Contractors

JPB Services, LLC (Final Approval) 258 Middleview Road Bridgeport, WV 26330

Mr. Gunnell made a motion to accept the application for JPB Services, LLC. Mr. Shaw seconded. Motion carried.

A & A Heating and Cooling, LLC (Final Approval) P.O. Box 163 Physical Address: 129 Calvin Street Fairmont, WV 26554 Fairmont, WV 26554

Mr. Belasco made a motion to accept the application for A & A Heating and Cooling, LLC. Mr. Gunnell seconded. Motion carried with the Chair voting. Mr. Shaw and Mr. Bonasso abstained from voting.

Environmental Compliance Incorporated (Final Approval) DBA ECI 30 Steele Hollow Road Spencer, WV 25276

Mr. Brown made a motion to accept the application for Environmental Compliance Incorporated on the condition they submit a list of the remaining stockholders of the corporation. Mr. Bonasso seconded. Motion carried.

Top Notch Construction, LLC (Final Approval) DBA Top Notch Construction of Tennessee, LLC 1505 Snodgrass Road New Tazewell, TN 37825

Mr. Brown made a motion to accept the application for Top Notch Construction. Mr. Gunnell seconded. Motion carried.

NEXT MEETING – To be determined

ADJOURNMENT

Mr. Shaw made a motion to adjourn. Mr. Gunnell seconded. Motion carried. Meeting adjourned at 3:27 p.m.

Approved: Mitchell E. Woodrum, Chair