

MINUTES

THE WEST VIRGINIA BOARD OF MANUFACTURED HOUSING CONSTRUCTION AND SAFETY

December 19, 2024

The West Virginia Board of Manufactured Housing Construction and Safety met December 19, 2024, at 1900 Kanawha Boulevard East, State Capitol Complex - Building 3, Room 200 - Charleston, West Virginia at 10:00 a.m.

BOARD MEMBERS PRESENT

Commissioner Mitchell E. Woodrum, Chair
Thomas Belasco
Johnnie Brown
Richard Casto
George Gunnell
Gary Shaw
Steven Solomon

BOARD MEMBERS ABSENT

None

OTHERS PRESENT

Brooke M. Farber, Deputy Commissioner
Brian White, Labor Programs Manager
Kimberly Legg, Board Secretary
Scott Elswick, Field Inspector

MEETING CALLED TO ORDER

A quorum being present, Mr. Woodrum called the meeting to order at 10:02 a.m.

APPROVAL OF AGENDA

Mr. Brown made a motion to approve the agenda. Mr. Belasco seconded. Motion carried.

APPROVAL OF MINUTES

Approval of the September 19, 2024, board meeting minutes.

Mr. Brown made a motion to approve the minutes. Mr. Solomon seconded. Motion carried.

PUBLIC COMMENT

No one appeared for public comment.

DISCIPLINARY HEARINGS

The hearings are for licensees who failed to protest violations issued within ten (10) days from receipt of violation or protested violations and was denied, and the Board will hear evidence pertaining to fines and/or penalties on those violations.

24-DISC-025 – Champion Home Builders, Inc. – WV01291. Violated §42-CSR-19-14.1.21 – Failure to fulfill any written or implied warranty obligations.

No one appeared on behalf of Champion Home Builders, Inc. but a written response was submitted.

Mr. White presented evidence and recommended a \$250.00 fine for failing to fulfill warranty obligations.

Mr. Belasco made a motion to accept the staff's recommendation. Mr. Solomon seconded. Motion carried.

24-DISC-026 – S & M Used Automobile & Mobile Home Sales, Inc. DBA S & M Mobile Home Sales – WV00831. Violated §42-CSR-10A.2.1(a) and §42-CSR-19-14.1.15 – Failure to install a manufactured home in compliance with a state or federal standard; and §42-CSR-19-14.1.4 – Failure to establish and maintain records.

No one appeared on behalf of S & M Mobile Home Sales but a written response was submitted.

Mr. White presented evidence and recommended a \$500.00 fine for failing to install a manufactured home in compliance with a state or federal standard; and \$400.00 fine for failing to establish and maintain records.

Mr. Solomon made a motion to accept the staff's recommendation. Mr. Gunnell seconded. Motion carried. Mr. Brown recused himself.

DISCIPLINARY HEARINGS – QUARTERLY REPORTS

1. Disciplinary Hearings – Quarterly Reports – 3rd Quarter 2024

*** Correspondence from company attached

24-DISC-QTR017	Fleetwood Homes, Inc.	WV01141	FTC	\$50
24-DISC-QTR018	Champion Home Builders, Inc.	WV01291	FTC	\$50
24-DISC-QTR019	Granite Homes, LLC DBA Bluegrass Village	WV01363(I)	FTC	\$50
24-DISC-QTR020	Granite Homes, LLC DBA Independence	WV01364(I)	FTC	\$50
24-DISC-QTR021	WV Home Sales, Inc.	WV01029	FTC	\$100
24-DISC-QTR022	Cana MH, LLC DBA Cana Homes	WV01331	FTC	\$25

Mr. Solomon made a motion to approve the 3rd Quarter 2024 staff recommendations for licensees: \$50.00 for 0-10 previous violations of failing to submit the report; \$100.00 for 11-30; \$250.00 for 31+ violations; and \$25.00 for filing the report late. Mr. Gunnell seconded. Motion carried.

LICENSE APPLICATIONS

Manufacturer

Champion Home Builders, Inc. (Final Approval)	
755 West Big Beaver Road, Suite 1000	Physical Address: 1418 S. 13 th Street
Troy, MI 48084	Decatur, IN 46733

Mr. Brown made a motion to approve the manufacturer application. Mr. Belasco seconded. Motion carried.

Dealer

Crystal View Homes III, LLC (Final Approval)	
9515 Hillwood Drive	Physical Address: 1418 S. 13 th Street
Las Vegas, NV 89134	Martinsburg, WV 25403

Mr. Brown made a motion to approve the application. Mr. Gunnell seconded. Motion carried.

BoaVida Homes, LLC (Final Approval)	
1910 Terracina Drive	Physical Address: 1000 Maple Hills Park
Sacramento, CA 95834	Cross Lanes, WV 25313

Mr. Brown made a motion to approve the application. Mr. Shaw seconded. Motion carried.

CMH Homes, Inc. DBA Clayton Homes #1164 (Approval)	
P.O. Box 4098	Physical Address: 4500 PA-51
Maryville, WV 37802	Belle Vernon, PA 15012

Mr. Brown made a motion to approve the application. Mr. Belasco seconded. Motion carried. Mr. Gunnell recused himself.

Contractors

Armor Electric, LLC (Electrical Only – Final Approval)
879 Blue Jay Drive
Beaver, WV 25813

David Wilson DBA D W Builders (Final Approval)
1383 Swamp Run Road
Buckhannon, WV 26201

Clinton Winters DBA C W Construction (Final Approval)
1055 Stone Hollow Road
Tunnelton, WV 26444

The Boyz All Pro Services, LLC (Final Approval)
P.O. Box 1331
Sophia, WV 25921

Physical Address: 114 Boulder Drive
Midway, WV 25878

Reger Companies, LLC DBA Superior Contracting Services (Final Approval)
55 Boggess Street
Buckhannon, WV 26201

Greg Callahan DBA Greg Callahan Carpentry (Electrical Only – Final Approval)
P.O. Box 631
Bradley, WV 25818

Physical Address: 717 Main Street East
Oak Hill, WV 25901

GK Brock Construction, LLC (Electrical Only – Final Approval)
175 Brock Lane
Beckley, WV 25801

Mr. Brown made a motion to approve the contractor applications. Mr. Solomon seconded. Motion carried.

STAFF REPORT

- Advised the Board on letters sent to communities who do not currently have a DTR license with the DMV
- Informed the Board that HUD rule changes taking effect in March 2025 will not affect our statute or rule.
- Recovery Fund balance as of December 9, 2024 – \$1,861,318.99

NEXT MEETING

Thursday, March 27, 2025 at 10:00 a.m.

ADJOURNMENT

Mr. Solomon made a motion to adjourn. Mr. Belasco seconded. Motion carried. Meeting adjourned at 11:11 a.m.

Approved:



Mitchell E. Woodrum, Chair